



## Thrift Shop Volunteer

Bissell Centre Thrift Shop empowers people to reach their full potential and participate equally in our community. Each purchase at the Thrift Shop goes to providing lifesaving supports at our Community Space and Respite Child Care.

Thrift Shop volunteers will support team members on the floor organizing store shelves and storage space, tidying, and setting out donations on the sales floor area. They will also be asked to help price new items that have been donated to the Thrift Shop.

### Qualifications

- Over the age of 18
- Good personal hygiene
- Capable of working independently and as part of a team
- Ability to move, lift, and carry items up to 50lbs with appropriate equipment
- Physically fit, and able to stand and walk for several hours at a time
- Ability to bend, stoop, and crouch
- Able to work in a warehouse environment, with varying temperatures and frequent exposure to dust, pet hair, smoke and other potential allergens

### Responsibilities

- Maintain tidiness of the sales floor
- Organize storage shelves and help with donation sorting
- Price new items according to Thrift Shop guidelines
  - In certain cases, volunteer discretion may be needed in pricing decisions
- Ensure that clothing and household goods are placed in the appropriate sales floor sections as directed by the supervisor or manager
- Work a minimum of two shifts per month and commit to three consecutive months of volunteering. All volunteer shifts will be in person at the Thrift Shop (8818 118<sup>th</sup> Avenue)



## Location

Bissell Thrift Shop and Donation Centre  
8818 - 118 Avenue, Edmonton

### COVID-19 Considerations

- Volunteers will be asked health screening questions when they arrive for their shift
- Volunteers will be asked to sanitize their hands upon arrival
- Volunteers will maintain a physical distance of 6 feet (2 meters) from others
- Volunteers will be provided with a mask to wear during their shift

## Time Commitment

- Minimum two shifts per month (Shift times: Monday, Tuesday, and Friday 12:00 – 4:00 p.m.)
- Must be able to commit to three consecutive months of volunteer work

## Training

- Orientation to Bissell Centre and Thrift Shop
- On-the-job training provided by supervisor including:
  - A tour of the Thrift Shop and overview of its work
  - How to price new items in line with Thrift Shop guidelines
  - How to sort items and organize them on the sales floor

## Screening Measures

- Complete Application Form (including resume)
- Volunteer Waiver
- Review and agreement to organization policies and procedures

## Benefits

- Volunteers gain valuable experience and insight working with socially and culturally diverse communities



- Volunteers gain experience working as a part of a team and independently, in a supportive environment
- Excellent opportunity to develop or further enhance social and interpersonal skills