# **Financial Statements**

**Bissell Centre** 

March 31, 2025

# Contents

	Page
Independent Auditor's Report	1 - 2
Statement of Operations	3
Statement of Changes in Net Assets	4
Statement of Financial Position	5
Statement of Cash Flows	6
Notes to the Financial Statements	7 - 15



Doane Grant Thornton LLP Rice Howard Place Tower 2 10060 Jasper Avenue NW Suite 601 Edmonton, AB T5J 3R8

T +1 780 422 7114 F +1 780 426 3208 www.doanegrantthornton.ca

# Independent Auditor's Report

To the Members of Bissell Centre

#### **Qualified opinion**

We have audited the financial statements of Bissell Centre, which comprise the statement of financial position as at March 31, 2025, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for qualified opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Centre as at March 31, 2025, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Basis for qualified opinion

In common with many not-for-profit organizations, the Centre derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Centre. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2025 and 2024, current assets as at March 31, 2025 and 2024, and net assets as at April 1 and March 31 for both the 2025 and 2024 years. Our audit opinion on the financial statements for the year ended March 31, 2024 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.



# Independent Auditor's Report (continued)

### Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Canada June 25, 2025

Doane Groat Thornton XXP Chartered Professional Accountants

Bissell Centre
<b>Statement of Operations</b>

Revenue       \$ 10,494,712       \$ 13,490,786         Resource development       3,659,689       3,249,473         Sales       2,071,225       2,188,100         Fees for services       1,150,576       1,672,597         United Way       264,339       513,496         Other income       38,894       51,099         Expenditures       38,894       51,099         Wages and benefits       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968	Year ended March 31		2025	2024
Government grants       \$ 10,494,712       \$ 13,490,786         Resource development       3,659,689       3,249,473         Sales       2,071,225       2,188,100         Fees for services       1,150,576       1,672,597         United Way       264,339       513,496         Other income       38,894       51,099         Expenditures       17,679,435       21,165,551         Expenditures       3,308,482       3,688,638         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968	Parameter			
Resource development       3,659,689       3,249,473         Sales       2,071,225       2,188,100         Fees for services       1,150,576       1,672,597         United Way       264,339       513,496         Other income       38,894       51,099         Expenditures         Wages and benefits       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968		¢	10 404 712 ¢	12 400 786
Sales       2,071,225       2,188,100         Fees for services       1,150,576       1,672,597         United Way       264,339       513,496         Other income       38,894       51,099         Expenditures         Wages and benefits       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968		Ф		
Fees for services       1,150,576       1,672,597         United Way       264,339       513,496         Other income       38,894       51,099         Expenditures         Wages and benefits       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968	•			, ,
United Way Other income       264,339 (513,496)         Other income       38,894 (51,099)         17,679,435 (21,165,551)         Expenditures       12,394,290 (13,623,820)         Wages and benefits       12,394,290 (13,623,820)         Service delivery and activities       3,308,482 (3,688,638)         Building costs       1,152,847 (1,046,620)         Office and general       521,605 (629,386)         Publicity and promotion       249,294 (329,665)         Professional fees       253,985 (204,614)         Travel       214,890 (201,272)         Food services       90,678 (166,968)				
Other income         38,894         51,099           Expenditures         17,679,435         21,165,551           Wages and benefits         12,394,290         13,623,820           Service delivery and activities         3,308,482         3,688,638           Building costs         1,152,847         1,046,620           Office and general         521,605         629,386           Publicity and promotion         249,294         329,665           Professional fees         253,985         204,614           Travel         214,890         201,272           Food services         90,678         166,968				
17,679,435       21,165,551         Expenditures       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968			•	•
Expenditures       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968	Other income	_	30,034	31,099
Wages and benefits       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968			17,679,435	21,165,551
Wages and benefits       12,394,290       13,623,820         Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968				
Service delivery and activities       3,308,482       3,688,638         Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968				
Building costs       1,152,847       1,046,620         Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968				
Office and general       521,605       629,386         Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968				, ,
Publicity and promotion       249,294       329,665         Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968				
Professional fees       253,985       204,614         Travel       214,890       201,272         Food services       90,678       166,968				
Travel       214,890       201,272         Food services       90,678       166,968			•	
Food services 90,678 166,968				
	Travel		•	
<b>18,186,071</b> 19,890,983	Food services	_	90,678	166,968
			18,186,071	19,890,983
				<u> </u>
(Deficiency) excess of revenue over expenditures before other	(Deficiency) excess of revenue over expenditures before other			
items (506,636) 1,274,568	items	_	(506,636)	1,274,568
Other items				
Courageous Voices project expenditures (Note 13) (128,511) (272,149)			(128,511)	
Amortization of deferred capital contributions (Note 11) 536,955 514,044			•	
Amortization of capital assets (797,816) (721,274)			(797,816)	
Inner City Youth Housing Project (Note 6) (72,579)	Inner City Youth Housing Project (Note 6)	_	<u> </u>	(72,579)
<b>(389,372)</b> (551,958)			(389 372)	(551 958)
(000,012)(001,000)		_	(000,012)	(001,000)
(Deficiency) excess of revenue over expenditures for the year \$ (896,008) \$ 722,610	(Deficiency) excess of revenue over expenditures for the year	\$	(896,008) \$	722 610
ψ (300,000) ψ 122,010	(20101010), 0x3000 of foroital oral exponential or the your	<u>*</u>	(σσσ,σσσ) φ	722,010

# **Bissell Centre** Statement of Changes in Net Assets Year ended March 31

	Internally restricted (Note 13)	nvested in ital assets (Note 13)	Unrestricted (Note 13)	Total 2025	Total 2024
Balance, beginning of year	\$ 2,348,000	\$ 5,748,890 \$	5,117,143 \$	13,214,033 \$	12,491,423
(Deficiency) excess of revenue over expenditures	-	(260,861)	(635,147)	(896,008)	722,610
Invested in capital assets	 (493,517)	493,517			
Balance, end of year	\$ 1,854,483	\$ <u>5,981,546</u> \$	4,481,996 \$	12,318,025 \$	13,214,033

Bissell Centre Statement of Financial Position			
March 31		2025	2024
Assets			
Current	•		0.470.554
Cash (Note 3)		5,635,027 \$	6,472,551
Short term investment (Note 3)		2,413,326	3,636,212
Accounts receivable (Note 4)	1	1,171,428 176,497	1,441,621
Prepaid expenses		•	144,907
EFAN trust (Note 5) Goods and services tax receivable		192,750	299,315
Goods and services tax receivable		55,409	75,073
	10	),644,437	12,069,679
Property and equipment (Note 7)		9,743,307	9,734,972
	\$ 20	1 287 7 <i>11</i> \$	21,804,651
	<u>φ 20</u>	<del>σ,307,744</del> φ	21,004,031
Liabilities Current Accounts payable and accrued liabilities Payroll liabilities (Note 8) Prepaid sales (Note 3) EFAN trust liability (Note 5) Deferred contributions (Note 9)	\$	870,383 \$ 355,335 31,115 192,750 2,208,377	1,137,776 429,614 25,378 299,315 2,712,453
	3	3,657,958	4,604,536
Deferred capital contributions (Notes 11 and 18)		1,411,761 <u> </u>	3,986,082
	8	3,069,719	8,590,618
Fund balances (Note 13)			
Internally restricted (Note 13)		1,854,483	2,348,000
Invested in capital assets (Note 13)		5,981,546	5,748,890
Unrestricted (Note 13)		1,481,996	5,117,143
	12	2,318,025	13,214,033
	\$ 20	),387,744 \$	21,804,651

Commitments (Note 16)

On behalf of the Board

Lee-Ann Leitch, Board Chair

Member

Ryan Turpin, Board Vice-Chair

Member

Bissell Centre Statement of Cash Flows			
Year ended March 31		2025	2024
Increase (decrease) in cash			
Operating			
(Deficiency) excess of revenue over expenditures Items not affecting cash	\$	(896,008) \$	722,610
Amortization of capital asset		797,816	721,274
Loss (gain) on sale of asset		348	(500)
Amortization of deferred capital contribution (Note 11) Loss on Inner City Youth Housing Project (Note 6)	_	(536,955) 	(514,044) 72,579
		(634,799)	1,001,919
Change in non-cash working capital items  Accounts receivable		270 402	(GG4 0E2)
Prepaid expenses		270,193 (31,590)	(664,053) 120,630
EFAN trust asset		106,565	102,673
Goods and services tax		19,664	(22,874)
EFAN trust liability		(106,565)	(102,673)
Accounts payable and accrued liabilities		(267,395)	622,522
Payroll liabilities		(74,279)	(196,572)
Prepaid sales (Note 3)		5,737	3,899
Deferred contributions	_	(504,076)	(2,726,978)
		(1,216,545)	(1,861,507)
Financing			
Deferred contributions received for additions to capital assets			
(Note 11)		962,634	337,635
Investing			(2)
Redemption (purchase) of investment		1,222,886	(3,500,000)
Proceeds on sale of asset		- (906 400)	500
Purchase of property and equipment		(806,499)	(2,195,211)
	_	416,387	(5,694,711)
Increase (decrease) in cash		162,476	(7,218,583)
Cash			
Beginning of year	_	6,472,551	13,691,134
End of year	<u>\$</u>	6,635,027 \$	6,472,551

March 31, 2025

# 1. Nature of operations

Bissell Centre (the "Centre") is incorporated as a not-for-profit organization under the Societies Act of Alberta. The mission of the Centre is to work in community to remove barriers and support people as they move out of poverty. The Centre builds relationships with those who access their programs and services, those who volunteer and work at the Centre, and those in the greater community committed to addressing issues of poverty. The core values of Respect, Human-Centred, Collaboration, Integrity, Equity, and Accountability are reflected in all aspects of the Centre's work and within the culture of Bissell. The Centre is committed to the above values to ensure its participants, employees, and stakeholders are involved with an organization that puts people first.

The Centre is a registered charity under the Income Tax Act and is exempt from income tax.

### 2. Summary of significant accounting policies

The financial statements of the Centre were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

#### Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and reported amounts of revenues and expenses during the period. Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action. Actual results could differ from those estimates. Significant estimates include the useful lives of property and equipment.

### Revenue recognition

The Centre follows the deferral method of accounting for contributions.

Unrestricted contributions and unrestricted investment income are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions included in government grants and resource development are recognized as revenue as expenses are incurred. Restricted contributions received for the purchase of property and equipment that will be amortized are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired property and equipment. Restricted contributions received for the purchase of property that will not be amortized is recognized as a direct increase in the Invested in Capital Assets fund. Revenue relating to sales, fee for service and other income are recognized as revenue when performance has been achieved or the goods have been received by the client, the amount is determinable and collection is reasonably assured.

March 31, 2025

## 2. Summary of significant accounting policies (continued)

# Property and equipment

Equipment is recorded at cost. The Centre provides for amortization using the following methods at rates designed to amortize the cost of the equipment over its estimated useful life. The annual amortization rates and methods are as follows:

Furniture and equipment 5 years Straight-line
Buildings 25 years Straight-line
Leasehold improvements Over the term of the lease
Computer hardware and software 3 years Straight-line
Automotive equipment 2-3 years Straight-line

## Impairment of long-lived assets

The Centre tests for impairment when events or changes in circumstances indicate the carrying amount of an item or class of assets may not be recoverable. The recoverability of long-lived assets is based on the net recoverable amounts determined on an undiscounted cash flow basis. If the carrying amount of an asset exceeds its net recoverable amount, an impairment loss is recognized to the extent that fair value is below the asset's carrying amount. Fair value is determined based on quoted market prices where available, otherwise on discounted cash flows over the life of the asset.

### Cash

Cash is comprised of cash on hand, and bank balances including bank savings accounts, net of bank overdrafts.

### **Short-term investments**

Short-term investments are comprised of term deposits with maturity of less than a year.

### Contributed services, materials and property and equipment

Volunteers assist the Centre in carrying out certain activities. Because of the difficulty of determining the fair value and the fact that such assistance is generally not otherwise purchased, contributed services are not recognized in the financial statements.

Contributed materials for resale are not recorded in the financial statements.

Contributed materials and property and equipment are recorded at fair value when the fair value can be reasonably estimated and when the materials and property and equipment are normally purchased by the Centre.

March 31, 2025

## 2. Summary of significant accounting policies (continued)

### **Financial instruments**

Initial measurement:

The Centre's financial instruments are measured at fair value when issued or acquired in an arm's length transaction. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs. Transaction costs and financing fees relating to financial instruments that are measured subsequently at fair value are recognized in operations in the year in which they are incurred.

### Subsequent measurement:

At each reporting date, the Centre measures its financial assets and liabilities at cost or amortized cost (less impairment in the case of financial assets). The financial instruments measured at amortized cost are cash, short term investment, accounts receivable, and payables and accruals. The carrying value of financial instruments approximates their fair value due to the short-term nature, unless otherwise noted.

For financial assets measured at cost or amortized cost, the Centre regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Centre determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

### Cash and short term investment

	2025		2024
Externally restricted cash - Deferred contributions Externally restricted cash - Deferred income	\$ 2,208,377 31,115	\$	2,712,453 25,378
Total externally restricted cash	 2,239,492	_	2,737,831
Unrestricted cash	4,395,535	_	3,734,720
Total cash	 6,635,027	_	6,472,551
Internally restricted investment - Reserves	 2,413,326	_	3,636,212
Total cash and investment	\$ 9,048,353	\$	10,108,763

During the year, the Centre purchased a \$2,348,000 (2024 - \$3,500,000) one year GIC maturing July 7, 2025 (2024 - July 5, 2024) with an interest rate of prime less 2.20% (2024 - 5.25%). The short term investment is to support the internally restricted fund balances (Note 13).

March 31, 2025

### 4. Accounts receivable

	_	2025	_	2024
Trade accounts receivable Resource development receivable Grants receivable Due from employees	\$	377,855 120,446 669,689 3,438	\$	120,265 158,263 1,161,093 2,000
	\$	1,171,428	\$	1,441,621

#### 5. EFAN trust

The Centre maintains bank accounts which represent monies held in trust for the Edmonton Fetal Alcohol Network Society (EFAN) for which the Bissell Centre is acting as its custodian. The balances in these accounts at March 31, 2025 totaled \$192,750 (2024 - \$299,315).

## 6. Inner City Youth Housing Project

The Inner City Youth Housing Project ("ICYHP") was owned equally by three not-for-profit organizations (the Centre, Edmonton City Centre Church Corporation, and Boyle Street Community Services, collectively the "Co-owners"); therefore, the Centre had a 33% interest in ICYHP's assets, liabilities and net assets.

In 2023, the co-owners of ICYHP agreed to dissolve the joint venture in January of 2023 effective on June 1, 2023. The co-owners assigned and set over to Edmonton City Centre Church Corporation ("e4c") all the rights, title, and benefit to the joint venture property; and e4c accepts to unconditionally assume all of the rights, liabilities and obligations and duties with respect to the joint venture property. Therefore, the Centre's equity in the joint venture was transferred to e4c as a contribution thereby reducing its investment by the value as of the date of dissolution.

The Centre de-recognized the investment as follows at June 1, 2023:

	2024
Total assets Total liabilities and reserves	\$ (157,325) 84,746
Net impact in Statement of Operations (included in Other items)	\$ (72,579)

March 31, 2025

# 7. Property and equipment

				_	2025	_	2024
		Cost	_	Accumulated Amortization	Net Book Value		Net Book Value
Buildings Land Leasehold improvements Capital projects in progress Furniture and equipment Computer hardware and	\$	14,432,275 1,622,167 1,635,803 896,386 704,110	\$	8,128,572 <b>\$</b> - 933,389 - 583,245	6,303,703 1,622,167 702,414 896,386 120,865	\$	6,673,467 1,622,167 835,880 409,357 160,344
software Automotive equipment	_	247,555 110,160	_	158,028 101,915	89,527 8,245	_	21,009 12,748
	\$	19,648,456	\$	9,905,149 \$	9,743,307	\$	9,734,972

Amortization on capital projects in progress will commence when the assets are available for use.

# 8. Payroll liabilities

Payroll liabilities include federal taxes payable \$59,371 (2024 - \$50,748).

# 9. Deferred contributions

	_A	pril 1, 2024	Funds received	Funds used	March 31, 2025
Operating	\$	2,712,453 \$	10,032,179	\$ (10,536,255)	\$ 2,208,377

March 31, 2025

# 10. Operating line of credit

The Centre has arranged for a demand operating loan with CIBC authorized to a maximum balance of \$500,000. The facility is secured by general security agreement providing a first charge security interest in and to all of the Centre's present and after acquired personal property. The balance at March 31, 2025 is \$nil (2024 - \$nil).

The demand operating line bears interest at CIBC's prime rate, compounded daily and payable monthly in arrears. CIBC's prime rate at March 31, 2025 was 4.95%.

## 11. Deferred capital contributions

	_A	pril 1, 2024	Funds received	 Amounts amortized to revenue	March 31, 2025
Buildings	\$	2,655,748	\$ 10,000	\$ 248,280	\$ 2,417,468
Furniture and equipment		45,557	-	10,124	35,433
Moonlight Bay		473,162	-	62,921	410,241
Leasehold improvements		811,615	87,487	212,273	686,829
Computer hardware and software		_	20,147	3,357	16,790
Unspent capital contributions			845,000	 	 845,000
	\$	3,986,082	\$ 962,634	\$ 536,955	\$ 4,411,761

### 12. Homeward Trust Disclosure Requirements

The Bissell Centre manages contracts from Homeward Trust. The following is a breakdown of the revenue recognized during the year, the accounts receivable as at March 31, 2025 and the amounts of revenue deferred as at March 31, 2025:

	 Revenue	Receivable	Deferred
Intensive Case Management Team (ICMT) Outreach Housing Prototype Team (OPT) Outreach Housing Team (OHT) Encampment Response Pilot (ERP) Hope Terrace - King Edward Park (KEP) Sector Emergency Response (SER)	\$ 1,245,000 892,352 571,000 282,940 1,286,833 950,906	\$ 124,149 119,369 133,072 50,495 20,258 249,095	\$ 94,585 - 22,531 - 183,004 -
	\$ 5,229,031	\$ 696,438	\$ 300,120

March 31, 2025

## 13. Unrestricted and internally restricted net assets

### **Operating Reserve**

The unrestricted net assets, named as the Operating Reserve, will be used to absorb or respond to temporary changes in the organization's environment or circumstances. This balance will ensure that sufficient funds are available to manage cash flow on a day-to-day basis and maintain financial flexibility. The targeted balance for this reserve, as passed by the Board of Governors, is from three to six months of the annual operating budget.

During the year, \$128,511 was allocated to the Courageous Voices project.

## **Building and Capital Reserve**

The Building Capital Fund is to ensure there is funding available to cover major repairs on the Centre's facilities and equipment that would not normally be funded under normal operations, as well as for reserving funds to acquire additional buildings to support the Centre's growth. The targeted balance for this reserve, as passed by the Board of Governors, is \$1,000,000 to \$3,000,000. During 2025, the Board of Governors approved \$493,517 in expenditures from the Building and Capital Reserve.

## **Opportunity Reserve**

The Opportunity Reserve is intended for investment in areas of opportunity that further the mission and vision of the organization or increase organizational capacity. These new initiatives may or may not have the expectation of incremental or long-term increased income. This reserve can be accessed for special opportunities in the event of insufficient funds in the operating budget. The targeted balance for this reserve, as passed by the Board of Governors, is \$100,000 to \$250,000.

### **Emergency Reserve**

The Program Emergency Reserve can be used to sustain, recover, or wind down financial operations in the unanticipated event of significant unbudgeted increases in expense or loss of revenue within a program. The targeted balance for this reserve, as passed by the Board of Governors, is \$250,000 to \$500,000. The minimum balance was determined by covering 90 days of a \$1,000,000 annual program.

		2025
Operating Reserve	\$	4,481,996
Building and Capital Reserve Opportunity Reserve Emergency Reserve Internally Restricted	_	1,354,483 250,000 250,000 1,854,483
Total	\$	6,336,479

### 14. Fund development

Resource development expenses incurred for the purpose of soliciting contributions were \$1,538,060 (2024 - \$1,437,027), of which \$741,006 (2024 - \$641,865) were paid as remuneration to employees whose duties mostly involve fundraising. An amount of \$229,483 (2024 - \$269,418) was paid to a third party to administer a campaign.

# **Bissell Centre**

# **Notes to the Financial Statements**

March 31, 2025

## 15. Edmonton Community Foundation's Bissell Fund

The Centre is the beneficiary of the Edmonton Community Foundation's Bissell Fund. Assets of this fund are not the property of the Bissell Centre but the income generated from the fund is transferred to the Centre. As at December 31, 2024, the balance in the Foundation's Bissell Fund was \$551,577 (2023 - \$500,386).

#### 16. Commitments

The Centre has entered into a lease agreements for space to provide its programs and services. Future minimum lease payments including operational costs for the current term of the leases total \$326,823 and include the following payments over the next five years:

2026	\$ 97,407
2027	57,354
2028	57,354
2029	57,354
2030	 57,354
	\$ 326,823

### 17. Financial instruments

The Centre's main financial instrument risk exposure is detailed as follows:

### Liquidity risk

The Centre is exposed to liquidity risk as the Centre could encounter difficulty in meeting obligations associated with its financial liabilities. Therefore, the Centre is exposed to liquidity risk with respect to its payables and accruals. The Centre monitors its liquidity position and plans the purchase of investments accordingly.

### Credit risk

The Centre is exposed to credit risk from financial institutions and community fundraising entities. Credit risk arises from the possibility that these entities may experience financial difficulty and be unable to fulfil their obligations. The Foundation's maximum exposure to credit risk is represented by the carrying amounts of accrued interest receivable and it is management's opinion that the likelihood of loss is low.

### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Centre has fixed interest rate risk in relation to the short term investments. Since the short term investments have fixed rates, the risk is that the fair value of these instruments could be impacted by changes in market interest rates.

March 31, 2025

# 18. Subsequent event

Included in deferred capital contributions is \$650,000 contributed by a donor to be used for the purchase of a property relating to the Hope Terrace Satellite Site project. Subsequent to year end, the Centre purchased a property for \$475,000.

# 19. Comparative figures

Certain comparative figures have been reclassified from those previously presented to conform to the presentation of the 2025 financial statements.